

STATE OF NEW MEXICO  
COUNTY OF LEA  
RESOLUTION NO. 22-APR-089R

**A RESOLUTION APPOINTING MONICA RUSSELL, PUBLIC INFORMATION OFFICER AS A  
CUSTODIAN OF PUBLIC RECORDS**

**WHEREAS**, on May 23, 2006, the County adopted Ordinance No. 66 providing regulations for the Inspection of Public Records; *and*

**WHEREAS**, pursuant to NMSA 1978, Section 14-2-7, each public body shall designate at least one custodian of public records; *and*

**WHEREAS**, each custodian shall receive and respond to requests to inspect public records; *and*

**WHEREAS**, each custodian shall provide reasonable facilities to review records and make copies of the requested public records; *and*

**WHEREAS**, on May 22, 2012, the County approved Resolution No. 12-MAY-029R designating Custodians of the County's public records; *and*

**WHEREAS**, the Commission wishes to add the Public Information Officer as a Custodian of Public Records.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of County Commissioners of Lea County that the records requests for County records shall be made to the following custodians:

1. Lea County Assessor, if the request relates to Property Values
2. Lea County Clerk, if the request relates to Property Records, Probate Records, Election Information or Marriage License Information
3. Lea County Treasurer, if the request relates to Property Tax Information
4. Sheriff's Department, if the request relates to Reports taken by a Sheriff's deputy
5. Lea County Public Information Officer Monica Russell, for all other records requests

**PASSED, APPROVED AND ADOPTED** on this 14<sup>th</sup> day of April, 2022, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

**LEA COUNTY BOARD OF COUNTY COMMISSIONERS**



Dean Jackson (District 1), Chair  
Voted: Yes No Abstain



Gary G. Eidson (District 3), Vice Chair  
Voted: Yes No Abstain

*Rebecca Long*

Rebecca Long (District 2), Member  
Voted: Yes No Abstain

*Jonathan Sena*

Jonathan Sena (District 4), Member  
Voted: Yes No Abstain

*Pat Sims*

Pat Sims (District 5), Member  
Voted: Yes No Abstain

**ATTEST:** Keith Manes  
Lea County Clerk

**APPROVED AS TO FORM AND LEGAL  
SUFFICIENCY:**

By: *Teri Davis*  
Teri Davis, Deputy Clerk

*John W. Caldwell*  
John W. Caldwell, County Attorney

