



## Lea County Board of County Commissioners Regular Meeting

Tuesday, December 13, 2011 9:00 A.M.

Lea County Courthouse - Commission Chambers – 100 North Main, Lovington, New Mexico

Gregory H Fulfer  
Chairman – District 5

Michael Whitehead  
Vice-Chairman – District 2

Dale Dunlap  
Member – District 1

Ron Black  
Member – District 3

Hector Ramirez  
Member – District 4

### Agenda

CALL TO ORDER  
ROLL CALL  
PLEDGE OF ALLEGIANCE  
INVOCATION

*\*Moment of Silence in Remembrance of Rod Coffman, Lea County Sheriff (02/26/1964 – 12/04/2011)\**

ITEM 01:

#### COMMISSION

##### Board of County Commissioners

- Consideration of Approval of the November 22, 2011 Minutes.
- Discussion of Committee Reports.
- Set/Confirm Next Meeting(s):
  - ❖ Tuesday, January 10, 2012 at 9:00 A.M.
  - ❖ Tuesday, January 24, 2012 at 9:00 A.M.
- Consideration of Appointment for Lea County Sheriff.
- Consideration of Appointments to Active Boards:
  - ❖ Lea County DWI Advisory Committee
    - District 5 – Replace Russell D. Martin.
- Consideration of Approval to Accept Rescinded Resignation of Lea County Fair Board Member Harry Harlan (District 3 Appointment).
- Consideration of Approval to Establish a Policy regarding the Appointment(s) of Lea County Fair Board Members.

ITEM 02:

#### OUTSIDE ENTITIES

##### Saffire Events – Kendra Wright, President

- Presentation of Saffire Events for Website Design and Promotion of Events.

- ITEM 02: OUTSIDE ENTITIES continued  
*Johnson, Miller & Company – Mary Hinds, CPA*
- Presentation of the FY 2010 – 2011 Financial Audit for Lea County.
- ITEM 03: BOARDS/COMMITTEES  
*Lea County DWI Advisory Council – Kelly Ford, DWI Program Coordinator*
- Consideration of Approval of Lea County DWI Advisory Council Nomination of Detective Sergeant Jayme Rhoades with the Lovington Police Department to fill the Vacant Law Enforcement Member Seat.
- Lea County Indigent Claims Advisory Board – Hope Bonilla, Indigent Claims Specialist*  
\* Convene as the Lea County Indigent Claims Board\*
- Consideration of Approval of the Lea County Indigent Claims Report.  
\*Reconvene in Regular Session\*
- ITEM 04: OTHER ELECTED OFFICIALS  
*Treasurer – Donna Duncan*
- Consideration of Approval of Proposal and Contract between Lea County and Wells Fargo for Banking Services for Lea County.
- ITEM 05: LEGAL/RISK MANAGMENT  
*Attorney – Gwen R. Gist*
- Consideration of Approval of Agreement between Lea County and Peter Franklin of Modrall Sperling, Roehl, Harris & Sisk, P.A. for Industrial Revenue Bond (IRB) Consultation and Policy Development.
- ITEM 06: MANAGER  
*Manager – Michael P. Gallagher II*
- Consideration of Approval of Travel Request.
- ITEM 07: COUNTY DEPARTMENTS  
*DWI Program – Kelly Ford, Coordinator*
- Consideration of Approval of Contract Extension between Lea County and Newman Outdoor Advertising for the DWI Program Billboards.
- Emergency Management/Environmental Services – Lorenzo Velasquez, Director*
- Consideration of Approval of Purchase Request for One (1) UTV All Terrain Vehicle for the Maljamar Fire Department.
  - Consideration of Approval of Purchase Request for One (1) New 3500 Gallon Tanker Truck for the Maljamar Fire Department.
  - Consideration of Approval of Purchase Request for Two (2) 40' Conex Containers and Two (2) 20' Conex Containers for the Fire Training Facility at Monument Volunteer Fire Department.

ITEM 07: COUNTY DEPARTMENTS continued

Emergency Management/Environmental Services – Lorenzo Velasquez, Director

- Consideration of Approval of Purchase Request for Four (4) 800 MHz Radios and Four (4) VHF Radios for the Converted Military Trucks for the Lea County Fire Departments.
- Discussion of Lea County Emergency Management Report.
- Consideration of Approval of Purchase Request for One (1) New 14 Foot Bumper Pull Dump Trailer for the Lea County Environmental Services and Convenience Center.
- Consideration of Approval of Purchase Request for One (1) New Case Skid Steer (SV185) for the Lea County Environmental Services and Convenience Center.
- Discussion of Lea County Environmental Services Report.

Facilities (Event Center/Fairgrounds/Maintenance) – Frank Bradshaw, Director

- Consideration of Approval of Request for Proposal (RFP) for Soft Drink Product Representation and Pouring Rights for the Lea County Event Center, Lea County Fairgrounds and the Annual Lea County Fair & Rodeo.
- Consideration of Approval of Grant Agreement No. 2003667 between Lea County and J. F. Maddox Foundation for Ice Skating Rink at the Lea County Event Center for the Month of December 2011.
- Consideration of Approval of Agreement between Lea County and WME Entertainment/EBG for “An Evening with Wynonna” at the Lea County Event Center on January 20, 2012.
- Consideration of Approval of Request for Proposal (RFP) for Forty (40) Cash-To-Token Changers & Three (3) Portable Audit Printers for the Lea County Fairgrounds during the Lea County Fair & Rodeo.
- Consideration of Approval of Request for Proposal (RFP) for 500,000 Change Tokens for the Lea County Fairgrounds during the Lea County Fair & Rodeo.
- Consideration of Approval of Purchase Request for Carpet Replacement with Removal and Disposal of Old Carpet for the Caprock Community Center.

Human Resources – Amy Coombes, Director

- Consideration of Approval of Revised 2011 Lea County Employee Holiday Schedule.
- Consideration of Approval of Request for Proposal (RFP) Contract Labor for Temporary Staffing Needs for Lea County.
- Consideration of Approval of Airport Operations Supervisor Position Specifications for the Lea County Airports Department.

ITEM 07: COUNTY DEPARTMENTS continued

Public Works (Airports/Roads) – Corey Needham, Director

- Consideration of Approval of Purchase Request for One (1) 20' x 30' x 9' Cantilever Awning for the Lea County Regional Airport.
- Consideration of Approval of 2011 – 2012 3<sup>rd</sup>/Final Option to Renew Agreement between Lea County and The Ross Group for As-Need Engineering Services for Lea County.
- Consideration of Approval of 2011 – 2012 1<sup>st</sup> Option to Renew Agreement for As Needed Engineering and Testing between Lea County and the following:
  - ❖ Pettigrew & Associates, PA
  - ❖ Smith Engineering Company
- Consideration of Approval of Capital Outlay Purchase Request for Four (4) Hand Held Radios for the Lea County Road Department.
- Discussion of Lea County Roadways.
- Consideration of Approval of Task Orders for Lea County Roads.

Finance – Sherri Bunch, Director

- Consideration of Approval of Renewal of Memorandum of Agreement (MOA) between Lea County, City of Hobbs, Lea County Magistrate Court and The Administrative Office of the Courts for Security Services at the Lea County Magistrate Court.
- Consideration of Approval of Accounts Payable for Lea County.

ITEM 08: PUBLIC

Public

- Other Comments from the Public.

ITEM 09: EXECUTIVE SESSION

Board of County Commissioners

\* Convene in Executive Session\*

- Pursuant to Section 10-15-1 (H2), (H7) & (H8) of the New Mexico Statutes Annotated (NMSA) 1978; to discuss limited personnel matters, threatened or pending litigation and the purchase, acquisition or disposal of real property or water rights.

\* Reconvene in Regular Session\*

ITEM 10: EMPLOYMENT

Board of County Commissioners

- Consideration of Approval of Lea County Employment.

- ITEM 11: OTHER BUSINESS  
Board of County Commissioners
- Consideration of Other Business.

ADJOURN