



Administrative Services

100 North Main, Suite 11
Lovington, NM 88260

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LEGAL NOTICE OF INVITATION FOR BIDS
LEA COUNTY, NEW MEXICO

ONE (1) SHOP TRUCK LIFT
LEA COUNTY ROAD DEPARTMENT
BID #25 - (09-10)
DUE DATE: MARCH 16, 2010 - 3:00 P.M.

The Lea County Commissioners will receive sealed bids in the Conference Room, First Floor, Courthouse, Lovington, New Mexico, for the above.

Invitations for Bids and all related information are available on Lea county's web site at **www.leacounty.net** or by contacting the Administrative Services Department, Courthouse, 100 N. Main, Suite 11, Lovington, New Mexico 88260-4030, (575) 396-8521, Ext. 356.

Gary Schubert, Chairman

Hobbs Daily News Sun

March 3, 2010

TERMS AND CONDITIONS
LEA COUNTY, NEW MEXICO

ONE (1) SHOP TRUCK LIFT
LEA COUNTY ROAD DEPARTMENT
BID #25 - (09-10)
DUE DATE: MARCH 16, 2010 - 3:00 P.M.

1. The Terms and Conditions will form part of the contract between the County and the successful bidder. Failure to comply with all of the Terms and Conditions may subject the offer to rejection.
2. All bids shall be sealed, addressed and **delivered before 3:00 p.m. (local time) on MARCH 16, 2010** to: The Administrative Services Department, Courthouse, 100 North Main, Suite 11, Lovington, New Mexico, 88260. Please mark the outside of the envelope "**BID #25**". It is the bidder's responsibility to see that the bid arrives on time. Late bids, faxes, telegrams or telephone bids will not be accepted.
3. Each bidder is to submit its bid on the form provided. The form must be fully completed.
4. All bids are FOB Lea County Courthouse, 100 North Main, Lovington, New Mexico.
5. The bid shall exclude all State taxes. Nontaxable transaction certificates will be issued if requested.
6. Any resident business registered with the State Purchasing Agent may list its Resident Certification Number.
7. All bidders will be notified by letter of the Board's award.
8. Final inspection and acceptance will be made at the destination. Any products or services rejected at the destination for non-conformance with specifications shall be removed, at the Vendor's risk and expense, promptly after notice of rejection.
9. The Bidder agrees that the products or services furnished under this order shall be covered by the most favorable commercial warranties given to any customer. Bidder agrees not to disclaim warranties of fitness for a particular purpose or merchantability.
10. Bid specifications indicate the minimum standard of quality, performance or other pertinent characteristics required. All items equal or exceeding these specifications will be considered. All options, variations or exceptions to specifications must be listed.
11. The County may accept at its option, any one item or combination of items of a bid for acceptance. In case of ambiguity in stating bid prices, the County reserves the right to adopt the most advantageous interpretation.
12. The County reserves the right to waive technical irregularities in the form of the offer which do not alter price, quality or quantity, and to reject any or all offers when it is in the best interest of the County to do so.
13. In signing this bid, the Vendor certifies that there has been no direct or indirect action in restraint of free competitive bidding in connection with this bid submitted to Lea County.

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14. The Lea County Procurement Policy and the New Mexico Procurement Code, 13-1-28 through 199, NMSA, 1978, shall apply to this procurement and prevail over any inconsistent terms and govern all interpretations of contract documentation. In addition, criminal laws prohibit bribes, gratuities and kickbacks.
15. Pursuant to Resolution 96-Jun-82 all members of the Lea County Cooperative Purchasing Group are eligible to make purchases using this bid. Any member of the Cooperative Purchasing Group buying products through this bid will make its own delivery and payment terms. Lea County assumes no obligations for any purchases other than its own.
16. Lea County's policy on requests for copies of bid / proposal information is as follows:
 - a) Terms and Specifications are available at no charge to vendors who will be responding directly to bids or proposals.
 - b) Submit a written request detailing what information you would like to receive.
 - c) There will be a charge of \$1.00 per page by check or money order made payable to Lea County at the following address:

Lea County
Administrative Services Dept.
100 North Main, Suite 11
Lovington, NM 88260

The fee must be paid before the information is released.

Charges will apply to any sub-contractors requesting our mailing list. The sub-contractor may then contact vendors directly regarding information on the specifications.

17. According to state procurement regulations, any protest of the award must be submitted in writing within fifteen (15) days of written notice of award to:

**Finance Director
Lea County Courthouse
100 N. Main, Suite 11
Lovington, NM 88260**

SPECIFICATIONS AND CONTRACTUAL TERMS
LEA COUNTY, NEW MEXICO

ONE (1) SHOP TRUCK LIFT
LEA COUNTY
BID #25 - (09-10)
DUE DATE: MARCH 16, 2010 - 3:00 P.M.

The Lea County Road Department is seeking bids to furnish and install ONE (1) SHOP TRUCK LIFT.

PART A: MINIMUM SPECIFICATIONS

- FLOOR MOUNTED/FOUR LIFT POST/DRIVE ON TYPE VEHICLE LIFT
- 40,000 POUND VEHICLE CAPACITY
- FLOOR MOUNTED APPROACH RAMPS INCLUDED
- SINGLE POSITION PNEUMATIC DOWN STOP OPERATION WITH MULTIPLE HEIGHT SETTINGS
- FREE STANDING OPERATIONAL CONSOLE, JACK RAILS, AND ANTI-SWAY DEVICE INCLUDED
- HANDLE 310" WHEELBASE
- LIFT VEHICLE AT LEAST 73"
- INSIDE POST CLEARANCE AT LEAST 144"
- LIFT AT LEAST 312" LENGTH OF TRUCK-CENTER FRONT AXLE TO CENTER OF REAR AXLE
- RUNWAYS TO BE AT LEAST 32" WIDE, HAVE WHEEL STOPS, AND BE WHEEL BASE ADJUSTABLE
- 20,000 POUND ROLLING BRIDGE JACK INCLUDED
- VOLTAGE REQUIREMENTS TO BE THREE PHASE 230/460 VOLT
- OPERATION/REPAIR/PARTS/INSTALLATION MANUAL(S) INCLUDED
- SHIPPING FOB LEA COUNTY ROAD DEPARTMENT INCLUDED
- WARRANTY INCLUDED

PART B: ADDITIONAL PACKAGE

TURN KEY INSTALLATION INTO LEA COUNTY ROAD DEPARTMENT SHOP
AND
TOTAL COST OF VENDOR TECHNICIAN TO OVERSEE INSTALLATION

Delivery and setup will be at : Lea County Road Department
5915 N. Lovington Highway
Hobbs, NM 88240

Awarded Contractor's bid price will include all/any required permits.

The bidder will be required to carry:

- a) **Workers' Comp insurance as required by State Statute.**

Lea County will be listed as a co-insured, and proof of coverage must be submitted before work begins.

The Terms and Specifications are incorporated herein by reference.

End of Specifications.

BID FORM

LEA COUNTY, NEW MEXICO

ONE (1) SHOP TRUCK LIFT

LEA COUNTY ROAD DEPARTMENT

BID #25 - (09-10)

DUE DATE: MARCH 16, 2010 - 3:00 P.M.

CONTRACTOR: _____

	PART A – Shop Truck Lift As Specified	PART B – Installation & Tech As Specified	
		Installation	Tech
PRICE OF ALL EXPENSES <i>Including but not limited to: Delivery, Travel, Etc.</i>	\$ _____	\$ _____	\$ _____
NMGRT _____ % <i>(Tax Exempt on Materials)</i>	+ _____	+ _____	+ _____
TOTALS	\$ _____	\$ _____	\$ _____

ATTACH: -- Separate sheet listing three (3) commercial references, addresses, phone #'s.
 =====
 -- Copy of Contractor's License(s).

****** Proof of liability insurance must be provided BEFORE WORK BEGINS. ******

State Resident Pref. No. (If any) : _____.

WARRANTY on LABOR _____

WARRANTY on MATERIALS _____

OPTIONS, EXCEPTIONS OR VARIATIONS
LEA COUNTY, NEW MEXICO

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LEA COUNTY ROAD DEPARTMENT
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DUE DATE: MARCH 16, 2010 - 3:00 P.M.

Please state each and every option, exception, or variation to the specifications (if any) for the products or services offered. **Please sign below and return with your offer.**

THERE **ARE** OPTIONS, EXCEPTIONS OR VARIATIONS. _____
Signature

THERE **ARE NO** OPTIONS, ETC. LISTED. The products or services offered on this Invitation to Bid, meet or exceed all Specifications, Terms and Conditions as described in said Invitation to Bid without exceptions. I understand products or services not meeting all Specifications, Terms and Conditions will be rejected and all costs will be borne by the seller.

Signature