

**STATE OF NEW MEXICO  
COUNTY OF LEA  
RESOLUTION 10-JAN-001R**

**OPEN MEETINGS AND PROCEDURE**

**WHEREAS**, Section 10-15-1(B) of the Open Meetings Act (Sections 10-15-1 to -4 NMSA 1978 Comp.) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission or other policy making body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and

**WHEREAS**, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public; and

**WHEREAS**, The Open Meetings Act, Section 10-15-1(C) NMSA 1978 Comp., requires the Lea County Board of County Commissioners to determine annually what constitutes reasonable notice of its public meetings; and

**WHEREAS**, Section 4-38-12 NMSA 1978 Comp., allows the County Commission to establish rules and regulations to govern the transaction of county business in these meetings.

**NOW, THEREFORE, BE IT RESOLVED** that:

1. All meetings shall be held at the Commission Meeting Room at the Lea County Courthouse, Lovington, New Mexico, at 9:00 a.m. or as indicated on the meeting notice.
2. Unless otherwise specified, there will be two regular meetings each month. The first meeting shall be on the first Tuesday of the month. The second meeting date will be set at the close of the first meeting. Notice of regular meetings will be given at least seven (7) days in advance.
3. Special meetings may be called by the Chairman or a majority of the members upon twenty-four hours notice.
4. Emergency meetings will be called only under circumstances which demand immediate action to protect the health, safety and property of citizens. Emergency meetings may be called by the Chairman or a majority of the members upon twelve (12) hours' notice, unless a threat of personal injury, property damage or substantial financial loss require less notice.
5. For the purposes of regular meetings described in paragraph two of this resolution, notice requirements are met if notice of the date, time, place and general subject matter to be discussed is placed in newspapers of general circulation in the County. In addition, written notice shall be given to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation which have made a written request for notice of public meetings.
6. For the purposes of special meetings and emergency meetings described in paragraphs Three and Four of this resolution, notice requirements shall be met by posting notices in the offices of the County Manager, who shall also provide telephonic notice to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings.